



# PGA

Pacific Northwest Section

## PGA ASSOCIATE ORIENTATION PACKET

### ***TABLE OF CONTENTS:***

- Mission of the PNW Section (page 2)
- PGA Professional Management Program (page 2-7)
- PNW Mentoring Program (page 8)
- PNW Playing Privileges and FAQ's (page 9-11)
- PNW Playing Card (page 12-13)
- PGA of America's Resources to Benefit You (page 14-18)
- Orientation Chairman and Verification form (Page 19-20)
- PAT Schedule (Page 21)
- Preparations for Seminars (Page 22-23)
- Section and Chapter Tournament/Pro-Am Schedule (Page 24-27)

**PACIFIC NORTHWEST SECTION  
PROFESSIONAL GOLFERS' ASSOCIATION OF AMERICA**

PO Box 14819, Tumwater, Washington 98511  
(800) 688-4653 - office (360) 456-6745 - fax

**MISSION STATEMENT OF THE PACIFIC NORTHWEST SECTION:**  
The Pacific Northwest Section exists to serve the members and grow the game.

**THE PGA PROFESSIONAL GOLF MANAGEMENT PROGRAM**

This packet has been developed to assist you in entering and proceeding through The PGA Professional Golf Management Program (PGA PGM). Please read it carefully. If you need additional information, please call the section office at (800) 688-4653 or the PGA of America's Membership Information Service Center at (800) 474-2776.

Founded more than three-quarters of a century ago with 82 charter members, the Professional Golfers' Association of America today has a membership of more than 28,000 golf professionals, making it the world's largest working sports organization.

PGA professionals are not only skilled golfers; they're also organizers, administrators, and managers. They are capable businesspeople in what has become a multi-billion dollar industry serving the more than 24 million people who play the game. The PGA Professional Golf Management Program (PGA PGM) will prepare golf professionals to effectively carry out these many roles.

The new nationally delivered program emphasizes practical application of state-of-the-art skills and knowledge, along with sophisticated work activities, and is designed to give PGA Associates the ability to add value to their golf facilities. When you graduate from the PGA PGM, you'll be ready to provide exceptional service to customers, employers, fellow professionals, and the game of golf.

For the aspiring PGA golf professional, the PGA PGM will be the start of a lifelong process of learning new skills, polishing old ones, and becoming even better at dealing with the people, the game and the business of golf. And as a result, golf itself will continue to become a better and even more popular game.

**PGA PGM OVERVIEW:**

The PGA Professional Golf Management Program (PGA PGM) is a three-level program consisting of seminars, work experience activities, self-study courses, and testing. Self-study courses allow you to proceed at a comfortable and convenient pace and prepare for the seminar experience.

The program was redesigned in 2010 and focuses on a series of online self-directed and pre-seminar courses to prepare for the intensive one-week programs at the PGA Education Center in Port St. Lucie, Florida. Each of the three levels of the program focuses on different aspects of the golf business to provide a base knowledge level for your development as a PGA professional.

You will prepare for each seminar, attend classes at the PGA Education Center and then return home and complete your testing through a regional computer-based testing agency, often located at a nearby university.

For complete information about the Professional Golf Management Program go to [www.pga.org](http://www.pga.org).

You will find program requirements, estimated costs, course descriptions, and timelines. In short, a complete description of the program and what it will take to complete it successfully.

## The Program

- Aspiring registrants must first clear a background check to begin the registration process. Access to this site is through [www.pga.org](http://www.pga.org).
- Applicants need to purchase and review the five qualifying level courses in order to be eligible to register for the qualifying test at the PGA Partnered test company with local test centers throughout the country.

### **PGA PGM Level One**

- Applicants pay associate fees and Level 1 online courses fees. Pre-seminar activities must be completed prior to attending Level 1 seminars.
- Level 1 courses are delivered via seminars and self-study.
- Associates attend five days of Level 1 seminars at the PGA Education Center in Port St. Lucie, Florida.
- Associates complete a web-based work experience portfolio including activities covering all the Level 1 courses.
- Associates are then eligible to register for Level 1 tests at the PGA-partnered test company with local test centers throughout the country.

### **PGA PGM Level Two**

- After passing Level 1 knowledge tests, the associate pays access fees for Level 2 online courses. Pre-seminar activities must be completed prior to attending Level 2 seminars.
- Level 2 courses are delivered via seminars and self-study.
- Associates attend five days of Level 2 seminars at the PGA Education Center in Port St. Lucie, Florida.
- Associates complete a web-based work experience portfolio including activities covering all the Level 2 courses.
- Associates are then eligible to register for Level 2 tests at the PGA-partnered test company with local test centers throughout the country.

### **PGA PGM Level Three**

- After passing Level 2 knowledge tests, the associate pays access fees for Level 3 online courses. Pre-seminar activities must be completed prior to attending Level 3 seminars.
- Level 3 courses are delivered via seminars and self-study.
- Associates attend five days of Level 3 seminars at the PGA Education Center in Port St. Lucie, Florida.
- Associates complete a web-based work experience portfolio including activities covering all the Level 3 courses.
- Associates are then eligible to register for Level 3 tests at the PGA-partnered test company with local test centers throughout the country. (PAT must be passed prior to being eligible for Level 3 tests).
- Associates who have passed all tests, the Player Ability Test and have earned 30 education/work experience credits are elected to PGA Membership, provided they have eligible employment.

## ACCEPTABLE PROGRESS POLICY

### **Successful Completion of Level 1 - Two years (24 months) from Level 1 Start Date**

- Level 1 Testing must be successfully completed within two years of the Level 1 Start Date. If the Level 1 Testing is not successfully completed within two years of the Level 1 Start Date, the PGA Associate is put on suspension until the Level 1 Testing is completed. If the Level 1 Testing is not completed within four years of the Level 1 Start Date, the PGA Associate is terminated. After termination, if the Level 1 Testing is completed within six years of the Level 1 Start Date, the former PGA Associate may re-register and continue in the PGA PGM Program. If not completed within six years, the former PGA Associate may request early termination of Acceptable Progress or must wait until eight years past the Level 1 Start date to re-register and must complete the PGA PGM Program in its entirety.

### **Successful Completion of Level 2 – Two years (24 months) from Level 1 Completion Date**

- Level 2 Testing must be successfully completed within two years of the Level 2 Start Date. If the Level 2 Testing is not successfully completed within two years of the Level 2 Start date, the PGA Associate is put on suspension until the Level 2 Testing is completed. If the Level 2 Testing is not completed within four years of the Level 2 Start date, the PGA Associate is terminated. After termination, if the Level 2 Testing is completed within eight years of the Level 1 Start Date, the former PGA Associate may re-register and continue in the PGA PGM Program, however, Level 3 Testing and election to Membership must occur within eight years of the Level 1 Start date. If not, the former PGA Associate must wait until eight years past the Level 1 Start date to re-register and must complete the PGA PGM Program in its entirety.

### **Successful Completion of Level 3 and Election to PGA Membership –within Eight years (96 Months) from the Level 1 Start Date**

- Level 3 Testing and election to PGA Membership must be successfully accomplished within eight years of the Level 1 Start Date. If the PGA Associate does not become elected within eight years of the Level 1 Start Date, the PGA Associate is terminated from the program and must complete the PGA PGM Program again in its entirety, including passing the PAT.

### **Important Notes:**

1. **Timelines above are based on your initial Level 1 Start Date. You're Level 2 and 3 dates relate to your Level 1 Completion Date.**
2. **PGA Associates who have not completed a Level at the end of their two-year suspension period will be terminated from the PGA Associate Program.**
3. **PGA Associates DO NOT earn experience credits during periods of suspension or termination and the failure to earn the required 30 work experience credits will prevent you from gaining membership. Stay on schedule to avoid missing your eight-year deadline because you were on suspension and did not earn the required experience credits.**



# PGA

## Professional Golf Management Program 3.0 PGA Associated Costs

PLAYING ABILITY TEST ENTRY FEE.....\$100.00 per Attempt  
 Plus additional fees required by the Section/Facility  
 BACKGROUND CHECK FEE.....\$60.00

### QUALIFYING LEVEL

PORTAL ACCESS TO ONLINE COURSES .....\$200.00  
 (Valid for 6 months-If the Qualifying Test is not passed within 6 months of the purchase date, a renewal fee of \$200.00 will be required.)  
 QUALIFYING LEVEL TEST FEE AT TEST CENTERS.....\$40.00

### PGA ASSOCIATE FEES

ASSOCIATION DUES AND FEES.....Refer to Fees Calculator on [pga.org](http://pga.org)

### LEVEL 1

PORTAL ACCESS TO ONLINE LEVEL 1 COURSES.....\$560.00  
 SEMINAR SESSION AT THE PGA EDUCATION CENTER .....\$2,000.00  
 LEVEL 1 TESTS / RETAKE AT TEST CENTER .....\$78.00

### LEVEL 2

PORTAL ACCESS TO ONLINE LEVEL 2 COURSES.....\$350.00  
 SEMINAR SESSION AT THE PGA EDUCATION CENTER.....\$2000.00  
 LEVEL 2 TESTS / RETAKE AT TEST CENTER .....\$78.00

### LEVEL 3

PORTAL ACCESS TO ONLINE LEVEL 3 COURSES.....\$350.00  
 SEMINAR SESSION AT THE PGA EDUCATION CENTER..... \$2,000.00  
 LEVEL 3 TESTS / RETAKE AT TEST CENTER .....\$78.00

SEMINAR TRANSFER OR CANCELLATION FEE.....\$300.00  
 + airline transfer fees

SEMINAR RE-ATTEND FEE per day.....\$250.00 per class  
 Fee does not include travel and/or lodging  
 (All classes must be attended in their entirety to receive credit)

SINGLE ROOM FEE paid at the time of registration into the seminar session.....\$500.00  
 This fee is non-refundable

Test fees are paid directly to PSI (the PGA's testing center) and are based on current seat time rates and are subject to change.

Note: All fees are subject to change.

## Eligible Employment

Eligible employment is important to your participation in the PGA Professional Golf Management Program. You must be eligibly employed to register, to earn experience credits and to play in Section and Chapter events.

Eligible employment for PGA Associates is defined as:

1) As a Head Professional (**B-1, B-2 or B-7**), Director of Golf (**B-4**) or General Manager (**B-13**) at a "PGA" Recognized Golf Course" or "PGA Recognized Golf Range."

Only one PGA Associate per facility is eligible to register and earn credits in any of these classifications: **B-1, B-2, B-4, B-7, or B-13**.

2) As a Teaching Professional (**B-6**) or Assistant Professional (**B-8**) at a "PGA Recognized Golf Course," "PGA Recognized Golf Range," or "PGA Recognized Golf School."

3) As a professional (**B-9**) position in management, development, ownership, operation and/or financing of facilities.

4) The term "Golf Clinician" (**B-10**) shall refer to an individual whose main source of income is golf shows or clinics.

5) As an Administrator (**B-11**) at the PGA of America National Office, PGA Section, PGA Tour or LPGA Office.

6) Individuals (**B-12**) who are employed as golf coaches at accredited colleges, universities and junior colleges.

7) "Director of Instruction" (**B-14**) shall refer to an individual who is managing, supervising and directing the total teaching program at a PGA Recognized Golf School or PGA Recognized Facility.

8) Individuals (**B-15**) whose primary employment is ownership or management of golf products or services at a "PGA Recognized Retail Facility" provided such employment specifically excludes primary employment as a clerk.

9) Individuals (**B-16**) who are primarily employed in the design of golf courses as architects or individuals who are primarily employed in an ownership or management capacity as golf course builders.

10) Individuals (**B-17**) primarily employed in the management of all activities in relation to maintenance, operation and management of a golf course. Individuals in this classification are required to satisfy the criteria of either a Golf Course Superintendent or Assistant Golf Course Superintendent as defined by the Golf Course Superintendent's Association of America.

11) Individuals (**B-18**) primarily employed in the reporting, editing, writing or publishing of golf-related publications in any form of media (inclusive of, but not necessarily limited to, newspapers, magazines, the Internet) or in the broadcasting or commenting about golf events on network television, cable networks, the Internet or any other form of related media.

12) Individuals (**B-19**) primarily employed in an executive, administrative or supervisory position with a golf industry manufacturer or golf industry distributor.

13) Individuals (**B-20**) primarily employed by one or more golf manufacturing or distributing companies involved in the wholesale sales and distribution of golf merchandise or golf-related supplies to golf facilities, retail stores or any other golf outlets.

14) Individuals (**B-21**) primarily employed in the coordination, planning and implementation of golf events for organizations, businesses, or associations

15) Individuals (**B-22**) primarily employed in the provision of services as a rules official for recognized golf associations, recognized golf tours or recognized golf events

16) Individuals (**B-23**) primarily employed in the business of club fitting must use a recognized fitting system or a comparable system, must have all the necessary equipment normally PGA Associated with club fitting and must have access to a PGA Recognized Golf Range or a range at a PGA Recognized Golf Course to monitor ball flight. Individuals primarily employed in club repair must have an established place of business with all necessary equipment normally PGA Associated with club repair or must service one or more golf tours or series of golf events.

The following chart shows all the PGA of America membership classifications:

<b>Member Classification</b>	<b>PGA Associate Classification</b>	<b>Description</b>
A-1	B-1	Head Professional at a PGA Recognized Golf Course
A-2	B-2	Head Professional at a PGA Recognized Golf Range
A-3	<b>Not Applicable</b>	Exempt PGA TOUR, Champions Tour, Nationwide Tour, LPGA Tour and Futures Tour players
A-4	B-4	Director of Golf at PGA Recognized Golf Facilities
A-5	<b>Not Applicable</b>	Past Presidents
A-6	B-6	Golf Instructor at a PGA Recognized Facility
A-7	B-7	Head Professional at a PGA Recognized Facility Under Construction
A-8	B-8	Assistant Golf Professional at a PGA Recognized Facility
A-9	B-9	Employed in Professional Positions in Management, Development, Ownership Operation and/or Financing of Facilities
A-10	B-10	Golf Clinician
A-11	B-11	Golf Administrator
A-12	B-12	College or University Golf Coach
A-13	B-13	General Manager
A-14	B-14	Director of Instruction at a PGA Recognized Facility
A-15	B-15	Ownership or Management of a Retail Golf Facility
A-16	B-16	Golf Course Architect
A-17	B-17	Golf Course Superintendent
A-18	B-18	Golf Media
A-19	B-19	Golf Manufacturer Management
A-20	B-20	Golf Manufacturer Sales Representative
A-21	B-21	Tournament Coordinator/Director for Organizations, Businesses or Associations
A-22	B-22	Rules Official
A-23	B-23	Club Fitting/Club Repair

# PNW Section PGA Associate Mentoring Program

## PGA ASSOCIATE MENTORING PROGRAM – Effective 1/2015

### The Basics:

To retain active status with the Section, PGA Associates are required to attend one PGA Education Seminar, attend one PGA Meeting and compete in one PGA Tournament each calendar year.

PGA Associates that fail to satisfy any or all the three requirements above shall be placed in “Inactive” status with the Section and lose their Section and Chapter playing privileges. Playing privileges may be restored through a process of meeting with a Section mentor and following the program developed in this meeting to regain “Active” status and restore the PGA Associates playing privileges.

PGA Associates suspended by the PGA of America will remain suspended until released by the PGA of America. Such PGA Associates are subject to the Education and Meeting requirements of this provision.

### Qualifying Activities:

1. PGA Education – includes Section, Chapter and National education workshops and seminars at least two hours in length. Attendance must be in person. The following do not qualify for this requirement - on-line or video attendance, vendor specific training, CPR, facility training and the like. Attendance of a PGA PGM Level does satisfy this requirement.
2. PGA Meeting – includes Section, Chapter and National meetings. Attendance must be in person. Primarily meetings include – Section/Chapter Spring and Fall Meetings and the PGA National Annual Meeting. With the prior approval of the Section, this activity may include Section/Chapter Town Hall meetings provided such meetings include at least one Section/Chapter officer, are at least two hours in length and focus on Section/Chapter issues and business. The following do not qualify – allied association meetings, committee meetings, board meetings, crackerbarrels and the like.
3. PGA Tournament – includes Section, Chapter and National events. Championships and Pro-Am’s owned and operated by the PGA qualify. PGA Associates who have not fully satisfied the PAT may use a PAT to satisfy this requirement. Unofficial events within the Section do not qualify – such as Blue Mountain Best Ball, Fall Tour, Lilac Open, Montana Open, and the like. To meet the PGA Tournament requirement, PGA Associates with a physical disability may apply to the Chief Executive Officer for an accommodation.
4. Seasonal Proration – PGA Associates joining the Section between April 1 and September 30 are required to fulfill any two of the requirements. PGA Associates joining the Section after September 30 have no requirement for the current year. This proration applies to the first year of registration with the Section. The full requirement must be satisfied by seasonal transfer/employees in all subsequent years.

### Mentoring and Restoring Active Status/Playing Privileges

1. PGA Associates placed in Inactive status shall meet with a Section Mentor to develop a plan to satisfy the current deficiency and successfully satisfy future requirements.
2. PGA Associates will be required to satisfy the specific deficiency – Education, Meeting, or Playing before being restored to Active status and full playing privileges.

### Questions/Clarifications:

- National Suspensions – PGA Associates suspended by the PGA of America will remain suspended until released by the PGA of America. Such PGA Associates are still subject to the Education and Meeting requirements of this provision and the playing requirement during periods not suspend by the PGA of America.

## PLAYING PRIVILEGES

### SECTION AND CHAPTER PLAYING PRIVILEGES

To be able to compete in the tournament activities of any Chapter of the Section, or of the Section, PGA Associates must meet eligibility requirements as defined below:

1. Must be an eligibly employed registered PGA of America PGA Associate.
2. Attend Section Orientation/Interview.

### SUSPENSION OF PLAYING PRIVILEGES

To retain active status with the Section, PGA Associates are required to attend one PGA Education Seminar, attend one PGA Meeting and compete in one PGA Tournament each calendar year.

PGA Associates that fail to satisfy any or all of the three requirements above shall be placed in "Inactive" status with the Section and lose their Section and Chapter playing privileges. Playing privileges may be restored through a process of meeting with a Section mentor and following the program developed in this meeting to regain "Active" status and restore the PGA Associates playing privileges.

**Those wishing to obtain credit for attending or participating in a national meeting, education program or tournament are responsible for reporting their attendance or participation to the Section Office.**

### PLAYERS CARD

PGA Associates should return their completed Players Card agreement to the Section office.

*Players Card can be found in this packet and in the Tournament Regulations section of the Member Handbook.*

### PGA Reciprocal Play

PGA Members and PGA Associates are sometimes afforded the opportunity to play as a guest at courses within the Section. This is a privilege extended at the discretion of the host course and is in no way a 'right' of PGA affiliation. It is important that PGA Associates discuss this process with their head professional and follow the procedure your employer prescribes. Abuse of this privilege is a Code of Ethics violation and can affect your membership.

In general:

- Call the golf course you want to play and talk to the Head Golf Professional. (Your head professional may prefer to make this call.)
  - Tailor your request to the play schedule of the host course. Ask when you could play that would be most welcome by the host course.
- Offer to pay the appropriate fees. Often you will be offered a reduced fee. No charge is a real privilege, don't expect it.
- The opportunity to bring guests may not be available. If you are planning on bringing guests make this clear to the host professional and offer to pay full rate for them. (Don't assume they will be offered a reduced rate).
- Make sure your entire party arrives at the appropriate time. At private facilities, too early is as inappropriate as too late.
- Wear proper attire. This includes long pants (no denim) and a collared shirt. Your guests should wear a collared shirt as well.
- Keep a pace of play customary at the host facility. You are responsible for your entire group.
- Respect the golf course by driving the golf cars properly and by not being disruptive to other golfers on the course. You are a guest of the host professional and your groups conduct reflects on your host.
- Following your round, always thank the golf professional staff for allowing you to play.

**\*\*Remember you are a guest of the facility and you are representing the PGA of America. Treat the facility and the staff the way you would want to be treated.**

## BAD CHECK AND PAST DUE ACCOUNTS POLICY - REGULATION

### WORTHLESS CHECKS

**First offense** - \$25.00 fine, check will be re-deposited in five business days.

**Procedure:** telephone contact and letter written prior to redeposit. 20 days no response - reminder letter with Past Due Accounts wording.

**Second offense** - \$50.00 fine, check re-deposited in five business days. No check writing privileges for rest of calendar year.

**Procedure:** telephone contact and certified letter written prior to redeposit. 20 days no response - reminder letter with Past Due Accounts wording.

**Third offense** - (includes NSF #2 that may have come back a second time) - *Immediate* suspension of playing privileges. Suspension will continue six (6) months from date amount due is received at the appropriate office. Check writing privileges are suspended for the following calendar year. Suspension of playing privileges will be altered to reflect seasonal schedules.

A person writing a check during the time where their check writing privileges are suspended will be fined \$50.00 per occurrence.

If a check is received and cannot be re-deposited for any reason (i.e. account closed), the person's entry into that activity will be rejected.

**Appeals** - Fine appeals will be heard by the appropriate CEO. In the case where there is no CEO, the Chapter Board will appoint a person to hear appeals from their board, excluding officers. Appeals must be received in writing and include total amount due within 14 days of notification. This appeal will be responded to within 14 days.

The decision of the CEO or Board Appointee can be appealed in writing to the appropriate officers committee, whose decision shall be final, within 14 days of receipt of the original appeal decision.

### PAST DUE ACCOUNTS

30 days past due-Immediate suspension of playing privileges. Playing privileges will be reinstated when the total amount due is received at the appropriate office. (Procedure allows chapters to apply this suspension of playing privileges)

60 days + past due - Playing privileges are suspended for six months from the date the total amount due is received at the appropriate office. (Procedure calls for Section CEO to apply this suspension)

90 days past due - Code of Ethics proceedings will begin.

## SUSPENSIONS

You can be suspended and lose your playing privileges for various reasons. The following list includes some of those reasons:

1. Non-Payment of dues (Section, National and Chapter)
2. Failure to complete the requirements of the Pacific Northwest Section PGA Associate Mentoring Program.
3. Failure to complete each PGA PGM on the timeline prescribed when you registered
4. Code of Ethics violation
5. Several NSF checks written to the chapter and/or section
6. Past Due balances to the Section or Chapter
7. Inappropriate behavior at a tournament
8. Cheating

## FREQUENTLY ASKED QUESTIONS

**Question:** When will I be a “PGA Associate”?

**Answer:**

You will be an officially registered PGA Associate when you have cleared the background check, completed and passed the Qualifying Courses, passed the PAT (at least provisionally), completed the PGA Associate registration process, paid all dues and fees and had your application approved by the PGA of America.

**Question:** As a PGA Associate, may I use the PGA logo?

**Answer:**

Only PGA Members may use the PGA logo.

**Question:** When do I get to play in events?

**Answer:**

As a PGA Associate you will be able to compete in the Chapter/Section events, provided you have completed the following:

1. Must be an eligibly employed registered PGA Associate.
2. Attend Section Orientation/Interview.

**Question:** What will cause me to lose my playing privileges?

**Answer:**

PGA Associate playing privileges may be revoked for a number of reasons. The most common are:

1. Failure to maintain eligible employment.
2. Failure to complete the requirements of the Pacific Northwest Section PGA Associate Mentoring Program.
3. Fall outside the PGA of America Acceptable Progress Policy in your PGM Program.
4. Failure to pay your Section/National dues prior to July 1 or your chapter dues prior to their deadline.

**Question:** When am I required to notify the Section and/or National office that my employment has changed?

**Answer:**

According to the PGA of America's Constitution/By-Laws Members and PGA Associates will be fined for failure to notify the Association or Section of leaving or accepting a position within ten (10) business days.

*(Note: To avoid being fined you MUST notify the Section when you leave a position even if you have not accepted another position.)*



# PGA

## Pacific Northwest Section

*Application for*

### **PACIFIC NORTHWEST SECTION PLAYER'S CARD**

Name: \_\_\_\_\_

PGA Classification: \_\_\_\_\_

Member/PGA Associate Number: \_\_\_\_\_

Club: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

By this application, I understand and agree to the terms and conditions of the Pacific Northwest Section Player's Card as outlined on the reverse of this form and in the PNW Section Tournament Regulations. I understand that if I am in violation of this agreement, I will be subject to losing the preferred entry status granted to PNW Section Player's Card holders. I understand that it is my responsibility to determine the status of each event I intend to enter prior to participating.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application is not complete until signed.

*NOTE: There is no fee Associated with this application.*

\*This player card is valid as long as you remain a PGA professional of the Pacific Northwest Section PGA. Any Player's Card you had before this one is no longer valid. Fax completed Player's Card Application to 360-456-6745 or mail to: PNW PGA, P.O. Box 14819, Tumwater, WA 98511

# PACIFIC NORTHWEST SECTION PLAYER'S CARD - TERMS AND CONDITIONS

from: Tournament Regulations Section 26. PLAYER'S CARD/COOPERATING DATE PROGRAM

This section applies to participation by Pacific Northwest Section professionals (except current "TOUR" members) in any event held within the boundaries of the PNW Section.

**Summary:** The purpose of this program is to ensure the quality of section and chapter tournament programs through schedule coordination. Events involving PGA professionals, held within the boundaries of the section, will be divided into two categories - official and unrecognized. Professionals holding a "Player's Card" will be given entry priority, in section and chapter events, over non-card holders. In exchange for this priority, "Player's Card" holders agree to give official events and events priority and not participate in "unrecognized" events that are held on conflicting dates. No constraints will be placed on non-card holders, however, these professionals will have a lower entry priority in section and chapter events. The goal is to have every professional carry a Player's Card and every event be scheduled in cooperation with the official schedule.

## **Events:**

A. Two categories of events will be recognized.

### **1. Official events -**

- a. Section and chapter owned and operated events.
- b. Events administered by the PGA of America, PGA Tour, Champions PGA Tour, Nationwide Tour, LPGA Tour, USGA, PPGA, OGA and MSGA that are open to section professionals.

### **2. Unrecognized events -**

- a. All events not included in 1 above.

### **3. Conflicting dates -**

- a. An "unrecognized" event, that is held on the same date as an official event is considered to be held on a "conflicting date".

B. Official events are automatically placed in the "official" category. Chapters, however, need to provide the section with their "official" calendar.

## **Players:**

A. Player's Card - A Player's Card remains in effect until the professional either leaves the section or submits a written request to have his Player's Card voided. Professionals may apply for their Player's Card at any time during the year.

B. Professionals with Player's Cards are subject to the following terms and conditions:

1. Card holders will receive entry priority over non-card holders as set forth in Section 5 of these regulations. This priority is to extend in some manner to all section and chapter events.
2. Playing performance and pro-am team exemptions will only be granted to professionals with Player's Cards.
3. By the application for a Player's Card, professionals agree to the following conditions on their participation in events as golf professional.

*Professionals applying for a Pacific Northwest Section Player's Card agree to limit their participation in golf tournaments and events to those listed as "official" on the master schedule maintained by the section. It is the professional's responsibility to accurately determine the status of each event before participating. Player's Card holders who participate in an "unrecognized" event on a "conflicting date, (within the boundaries of the Pacific Northwest Section) will lose their Player's Card for a period of 12 months from the date of violation.*

The CEO is responsible for enforcing this provision. Appeals go first to the CEO and then to the officers of the section.

4. The CEO may in individual cases grant releases for participation in "unrecognized" events on conflicting dates. Application for such release must be made in writing and in advance. Requests should be made 30 days prior to the event in question.

C. Professionals electing not to apply for Player's Cards are not governed by the provisions above and may participate in any event. However, such professionals will be placed in a lower entry priority category in all section and chapter events. If professionals earn playing performance or pro-am exemptions in section tournaments, they will not be able to use such exemption unless holding a current Player's Card.

D. Tournament entry priority will be assigned according to the status of a professional at the time of entry receipt. If a non-card holder enters a tournament and subsequently were to apply for a Player's Card, his status would be updated as if the entry were received the day his status changed. Priority changes will be made after the close of entries.



## ***PGA RESOURCES TO BENEFIT YOU***

In addition to the educational opportunities of the PGM Program, the PGA of America provides a multitude of other resources for your benefit.

### **GOLFTEC PAT Program-**

GOLFTEC has created a program to help aspiring PGA Professionals pass their Playing Ability Test. Aspiring PGA Professionals can sign-up for a free GOLFTEC Game Plan that consists of a swing evaluation, 25 lessons, 12 months of practice and a club fitting for Irons or Driver.

#### **Program Requirements:**

Subject to restrictions and availability. Requires minimum of one lesson every other week and one practice session per week. Student must be pursuing PGA membership and a career in the golf industry. Student must have previously attempted the PAT or registered for an upcoming PAT. Limited to two aspiring PGA Professionals per GOLFTEC location.

For details and information on how to sign up, visit <https://www.golftec.com/pat>

### **Research-**

One of the goals of the PGA of America is to be THE go-to for information about the industry and as such, it is critical to get data. Every year, the association conducts different surveys and would like to count on your participation in each and every one.

**Job Preferences Profiles** – For 2020, this is the new, updated way to update your “job seeking preferences” (the preferences for job type, facility type, location and compensation you have). This will be instead of the previously used CareerLinks Profile. We encourage every Section professional to go to PGA.org and login with their credentials. On your personal dashboard, click “Edit My Profile” (<https://account.pga.org/profile/edit>) under where your name is located. From there, you will fill out details about your directory profile, you will be able to review your “official PGA records”, be able to set/adjust your job preferences and confirm the education programs you’ve participated in.

In 2020, the **Compensation Survey and the Operation Survey**, previously “once a year” surveys, will go under significant enhancement. Please keep an eye out for information on how the new data collection tools will be enhanced. The goal for enhancing them is to make them more relevant, more timely and more valuable to employers and PGA professionals alike.

The current annual surveys will not be conducted as they have been done in the past. The surveys will be replaced in short order with a more profile-based data collection system that will allow us to capture more accurate data in real time. It will be the answer to many questions that get raised annually such as, “Why do you I have to fill out what you already know about me?”, “Why does there have to be a deadline?”, and “Why doesn’t my info from last year pre-populate?” For some, this change may not be ideal, but the PGA of America believes it’s important to improve the data collection for compensation for our PGA professionals, while at the same time providing quality (and timely) data for professionals, employers and the entire industry. In advance, we request that you support the data collection when it begins, and further feel free to reach out to Monte Koch, PGA Career Consultant [(206) 335-5260, [mkoch@pgahq.com](mailto:mkoch@pgahq.com)] for questions you have about finding a worthwhile “comp report” when you need one.

## Player Development-

Key to the success of our industry is in growing the game through structured player development programs that address all consumer needs. The PGA of America is focused on providing Professionals with tools and resources in support of their programming. Designed to introduce golfers to the game, enhance skills and increase frequency of play, below is a sampling of what every facility is encouraged to offer:



**PGA Junior League Golf (PGAJL)** is designed to better socialize the game for boys and girls, ages 13 and under (13u). PGAJL features team vs. team competitions in structured leagues that provide a popular, less stressful scramble format as opposed to stroke-play competition. This is a great way to get kids involved in the game! Also, to increase revenue, family spend, drive new customers, etc. at your facility. Since 2019, the PGAJL has added another 17u (17 and under division) to keep the kids who "graduate" from the 13u engaged. To learn more about this program, please visit [www.pgajuniorleague.com](http://www.pgajuniorleague.com) or call Branden Thompson, PGA, the PNW PGA's Regional League Manager for PGAJL. He will help you establish, plan and execute your PGAJL vision for success. [561-293-2585, [bthompson@pgahq.com](mailto:bthompson@pgahq.com) ]



**Drive, Chip and Putt (DCP)** aims to help younger generations begin their lifelong connection with golf by providing a fun, interactive platform for participants of all skill levels. This initiative welcomes boys and girls ages 7-15 to participate in separate divisions in four age categories via local qualifiers, ultimately leading to earning an invitation to the National Finals at Augusta National on the eve of the Masters. A very exciting program and one that should be encouraged at every facility. There is a great way to activate new and current juniors into this program using DCP and delivering Drive, Chip and Putt Prep Clinics. Learn more here: <https://resources.pga.org/increase-revenue/drive-chip-and-putt>

## Marketing-

The **Marketing Resource Center** was created to help take the guesswork out of where to start. The PGA of America has developed marketing materials for members to use in promoting their offerings to individuals and groups interested in learning more about the game of golf. Click here: <https://resources.pga.org/increase-revenue/marketing-resources/> to learn more and utilize marketing resources/templates for PGA Junior League, Drive, Chip & Putt, use guidelines for the PGA logo, various business toolkits and more!

**ProFinder** is a promotional service designed for all PGA Professionals. Found on PGA.org, it is the PGA's online searchable directory to market you. Golfers can easily locate you, your facility and your events using PGA ProFinder. You are encouraged to submit "custom" information on PGA.org (<http://apps.pgalinks.com/professionals/apps/memberinfo/profinder/index.cfm>) describing your services and your facility.

While there are many golf course directories on the web, PGA ProFinder is uniquely positioned for long-term success based on your input, combined with core PGA Professional and facility data maintained by The PGA of America.

## **Career Advancement-**

From developing a resume or cover letter, readying for an interview, or ways to show your value to an employer and much more, the association provides tools and resources. On PGA.org, there are a multitude of resources in the [Career Advancement Center](#), all designed to assist you in your chosen career path. You are also encouraged to connect with the Section's Career Consultant, who can counsel you on ways to campaign for a position, enhance your current position and/or even help you build an opportunity based on your skills, passions and the market in which you wish to work.

## **For the Betterment of Our Communities-**

Since 2007, The PGA of America has held an annual **Patriot Golf Day** and you and your facility are encouraged to participate. Sparked by the vision and dedication of Captain Dan Rooney, an F-16 fighter pilot and PGA Golf Professional, Patriot Golf Day is a nationwide fundraiser which enlists golfers to contribute to the Folds of Honor Foundation. The foundation's mission is to assist families of fallen soldiers who defended our great nation and is designed to provide educational scholarships for dependents and spouses. Joining together, we can change the lives of these military families. Please visit [patriotgolfday.com](http://patriotgolfday.com) and [foldsofhonor.org](http://foldsofhonor.org) to learn about the impact your participation will make.

## **For the Betterment of the Association (And Yourself)-**

Every PGA Professional is encouraged to get involved, whether on the section, chapter or national level. There are many ways to do so, including on committees and Boards. Find your passion and check out the opportunities. Those who have done so are quick to share that they have gained way more than they have given. Put it on your bucket list to get involved!

## PGA Career Services for PNWPGA Section Professionals



Monte Koch, PGA Certified Professional/Player Development, CEIP

As part of the PGA of America's commitment to employment, the PGA is working to expand the reach and level of engagement to PGA professionals in the Pacific Northwest Section. The Career Consultant in the Pacific Northwest is Monte Koch, PGA.

Monte Koch, a PGA of America member since 1997, joined the PGA's Player Development department team as a Player Development Regional Manager (PDRM) here in the Pacific Northwest PGA in 2012. Since that time, Koch has been very engaged in partnering with PGA professionals, course owners, club managers and the like to create significant and measurable revenue increases, deeper consumer/member engagement, etc. As a result, many PNWPGA professionals have become more valuable to their employer and created greater employment stability. Since Jan 1, 2016, Koch has personally been involved with the creation and/or enhancement of many PGA positions in the PNWPGA. In several cases, another PGA professional was able to backfill the job vacated when the new position was created.

With more than 25+ years in golf, Koch is proud of his start as a greens keeper at the City of Portland's Heron Lakes Golf Course. A native of Beaverton, OR, Koch is a graduate of the Professional Golf Management program at New Mexico State University. After graduation, Monte moved to the Northern California PGA Section (NCPGA) and his first role at Saddle Creek Golf Club. In all, Koch worked for more than 15 years at facilities in the NCPGA Section. During that time, he worked in various roles including General Manager, Director of Golf and Head Golf Professional at multiple facility types (including private, semi-private/daily fee and municipal.)

In order to be more valuable as a career coach for PGA professional, in December 2019, Koch added a CEIP (Certified Employment Interview Professional) certification as part of his membership in the PARW-CC (Prof Association of Resume Writers-Career Coaches). This CEIP designation was in addition to his Player Development Certification from the PGA added in 2015.

Koch's last position before the PGA was in the Napa Valley at Chardonnay Golf Club. While in the NCPGA, Koch served as a director for the section, including two years each as Secretary, Vice-President and President. Koch was also very involved in the formative years of the California Alliance for Golf (CAG) representing the NCPGA among golf industry leaders, and in the Northern California PGA Foundation (the section's 501-c3) as a director and officer. In 2008, Koch won the section's Bill Strausbaugh award, followed by the Professional of the Year award in 2011. Monte, his wife and four children reside in Auburn, WA near Green River College.

Contact Monte by calling (206) 335-5260 or via e-mail at [mkoch@pgahq.com](mailto:mkoch@pgahq.com).

## PGA Junior League Golf



Branden Thompson, PGA

### **PGA Jr. League is a game-changing program that's shifting the perception of youth golf and the way our sport is played.**

With PGA Jr. League, PGA Professionals, PGA Associates and LPGA Professionals engage their communities through experiences that transcend golf. As Captains, you are positively enriching the lives of families, building loyalty and increasing family activity at your facilities, all while generating significant personal and facility-based revenue. The family-centered environment created with PGA Jr. League inspires lifetime interest in the game.

Branden Thompson has been a PGA Member since 1999. As a lifelong resident of the Pacific Northwest, he brings a wealth of experience in the region. He joins the team after serving the last 12 years at Chehalem Glenn Golf Course, where he led a team building a thriving junior program. Prior to this, he developed his career working with amazing golf professionals at Langdon Farms Golf Club, Astoria Golf and Country Club and Overlake Golf and Country Club. He brings familiarity of the Pacific Northwest and Rocky Mountain Section's from his time as a sales representative before beginning his tenure at Chehalem Glenn GC. Thompson brings a passion for coaching and developing people that has been cultivated as the Head Golf Coach at George Fox University, and prior to that, at Newberg High school. Thompson lives in Newberg, Oregon, along with his wife, Christine, and two boys, Palmer and Jack.

Contact Branden Thompson via email at [bthompson@pgahq.com](mailto:bthompson@pgahq.com)



# PGA

## Pacific Northwest Section

### SECTION/CHAPTER ORIENTATION

Attendance Verification Form

PGA Associate \_\_\_\_\_ Date \_\_\_\_\_

Club \_\_\_\_\_ Site \_\_\_\_\_

The PGA Associate Membership packet includes the following information:

- PGA Associate Regulations
- PGMP Overview
- PGMP Registration Information
- Acceptable Progress Policy
- Classifications of Eligible Employment
- PAT Schedule
- PAT Information
- PNW Section PGA Associate Mentoring Program requirements
- Chapter Orientation Chairmen
- Playing Privileges
- PNW Players Card - Terms and Conditions
- PNW Code of Ethics
- Bad Check and Past Due accounts Policy
- Suspensions
- Frequently Asked Questions

I have received my copy of the Pacific Northwest Section PGA Associate Information Packet. I understand all the information presented to me and the Pacific Northwest Section PGA Associate requirements.

\_\_\_\_\_  
Signature – PGA Associate

\_\_\_\_\_  
Signature – Head Professional (if attending)

I certify that the above Pre-PGA Associate attended the Orientation indicated above and understands the information presented.

\_\_\_\_\_  
Signature – Orientation Administrator

\_\_\_\_\_  
Date

This form must be signed and returned to the Section Office to receive credit for attending this Orientation.

Please email to all three:

Molly Cooper ([mcooper@pgahq.com](mailto:mcooper@pgahq.com))

Denise Bacon ([dbacon@pgahq.com](mailto:dbacon@pgahq.com))

Robin Lindsey ([rlindsey@pgahq.com](mailto:rlindsey@pgahq.com))



# PGA

## Pacific Northwest Section

### 2020 ORIENTATION COMMITTEES

#### SECTION CHAIR

Caleb Hung	Overlake G&CC	(425) 454-5031	chung@overlakegcc.com
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#### OREGON CHAPTER

Jeff Simonds, Chair	Bandon Dunes	(541) 347-5888	jsimonds@pga.com
Sean Fredrickson	Oswego Lake CC	(503) 635-3659	seanfreddy@yahoo.com
Chris Gonzales	Pacific Golf & Turf	(503) 810-3933	cgonzales@pacificgolfturf.com
John Grothe	Willamette Valley CC	(503) 266-2102	jpgrothe@willamettevalleycc.com
Bill Morach	Eugene CC	(541) 344-5124	billm@eugencountryclub.com
Cody Pitz	The Reserve Vineyards & GC	(503) 649-8198	cody.pitz@reservegolf.com
Howie Pruitt	Aspen Lakes GC	(541) 549-4653	howiep@msn.com
Norm Blandel	Eagle Point GC	(541) 613-4268	nblandel@yfc.net
Kevin Coombs	Orchard Hills CC	(360) 953-1145	kevincoombspga@gmail.com

#### WESTERN MONTANA CHAPTER

Michael Horner, Chair	Helena, MT	(406) 916-8158	mikehorner639@gmail.com
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#### WESTERN WASHINGTON CHAPTER

Caleb Hung, Chair	Overlake G&CC	(425) 454-5031	chung@overlakegcc.com
Rick Blankenburg	Bellingham G&CC	(360) 733-5381	rickblankenburgpar72@gmail.com
Sam Smith	Alderbrook G&YC	(360) 898-2560	ssmith@pga.com
Garrett Smithson	Cedars at Dungeness	(360) 683-6344	ggsmithson@7cedarsresort.com
Ryan Young	Chambers Bay	(253) 460-4653	ryoung@kempersports.com

#### CENTRAL WASHINGTON CHAPTER

Tanner Kelley, Chair	Walla Walla CC	(509) 525-1562	t.square007@hotmail.com
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#### INLAND EMPIRE CHAPTER

Colin McMahon, Chair	The Creek at Qualchan	(509) 448-9317	cmcmahon2@pga.com
Loren Jeglum	Clarkston CC	(208) 885-5244	ljeglum@uidaho.edu
Brent Walsh	Coeur d' Alene GC	(208) 765-0218	bwalsh@pga.com



# PGA

## Pacific Northwest Section

## Pacific Northwest Section 2020 PAT Schedule

**Note:** A PAT entry deadline is 14 days prior to the event. No late registrations will be accepted.

Date	Site	Host Professional Examiner	Maximum # of competitors	Site Fee
Monday, April 6	Canyon Lakes GC 3700 W. Canyon Lakes Drive Kennewick, WA 99337 (509) 582-3736	Matt Mandell  Matt Mandell	33	\$55
Monday, April 21	University of Idaho 1215 Nez Perce Dr Moscow, ID 83844 (208) 885-6171	Andrew Elaimy  Jim Hofmeister	45	\$40
Wednesday, April 22	The Home Course 2300 Golfhouse Road Dupont, WA 98327 (253) 964-0520	Justin Gravatt  Molly Cooper	33	\$60
Tuesday, May 5	Hangman Valley GC 2210 E Hangman Valley Rd Spokane, WA 99223 (509) 448-1212	Steve Nelke  Jim Hofmeister	24	\$60
Wednesday, May 20	Centennial GC 1900 N Phoenix Rd Medford, OR 97504 (541) 773-4653	Brian Sackett  Jim Wise	33	\$60
Thursday, May 21	Village Greens GC 500 Palmer Dr Kalispell, MT 59901 (406) 752-4666	Jess Roper  Jess Roper	24	\$50
Tuesday, May 26	The Home Course 2300 Golfhouse Road Dupont, WA 98327 (253) 964-0520	Justin Gravatt  Molly Cooper	33	\$60
Tuesday, June 9	Quail Valley GC 12565 NW Aerts Rd. Banks, OR 97106 (503) 324-4444	Doug Hixson  Doug Hixson	33	\$55
Wednesday, June 24	The Home Course 2300 Golfhouse Road Dupont, WA 98327 (253) 964-0520	Justin Gravatt  Molly Cooper	33	\$60
Monday, July 13	Meadow Lakes GC 300 SW Meadow Lakes Dr Prineville, OR 97754 (541) 447-7113	Zach Lambert  Howie Pruitt	24	\$60
Tuesday August 4	The Home Course 2300 Golfhouse Road Dupont, WA 98327 (253) 964-0520	Justin Gravatt  Molly Cooper	33	\$60
Tuesday, August 11	Quail Valley GC 12565 NW Aerts Rd. Banks, OR 97106 (503) 324-4444	Doug Hixson  Doug Hixson	33	\$55
Tuesday, September 8	The Home Course 2300 Golfhouse Road Dupont, WA 98327 (253) 964-0520	Justin Gravatt  Molly Cooper	33	\$60
Monday, September 15	University of Idaho 1215 Nez Perce Dr Moscow, ID 83844 (208) 885-6171	Andrew Elaimy  Jim Hofmeister	45	\$40

## How to Prepare for Level 1 Seminars

### **About This Guide**

The purpose of this guide is to help you prepare for your first week of Level 1 seminars. Read this guide thoroughly before attending your session, and if you have any questions or concerns about what is expected of you, contact The PGA Education Department at 1.866.866.3382. You may also email a PGA PGM Mentor at [pgagpmmmentor@pgahq.com](mailto:pgagpmmmentor@pgahq.com).

All seminars will be held at the PGA Education Center in Port St. Lucie, FL. When the Center opened in 2001, the PGA Board of Directors assured equity for all PGA Associates by creating a package fee to include seminar delivery, airfare and lodging.

### **Prior to Attending Level 1 Classes**

- Review all the pre-seminar materials on the PGA Knowledge Center.
- Review the class schedule and select a session you would like to attend.
- Register by calling PGA Membership at 1.800.474.2776  
Have available the following information:
  - Name
  - Address
  - Phone and fax numbers
  - E-mail address
  - Credit card information
  - Gender (for lodging purposes)
  - Departing airport
  - Seat preference (window or aisle)
- Pay the registration fee of \$2,000. This fee includes:
  - Travel - round-trip travel from your departing airport to Palm Beach International Airport (PBI) and transportation to the PGA Education Center. You will be sent an itinerary via email from Premier Golf for your approval. Upon approval, your e-ticket will be secured. If you choose not to accept the flight arrangements, you will be assigned a voucher, which is valid for 1 year. This voucher is worth \$250 toward any air-travel package booked with Premier Golf.
  - Lodging - 6 nights lodging at Hilton Garden Inn. Arrangements will be made to lodge you with another PGA Associate in a double room.
  - Breakfast - voucher from Sam Snead's Tavern within the Hilton Garden Inn.
  - Lunch and breaks at the PGA Education Center
  - Dinner is at your own expense
  - Evening dinner shuttles to local restaurants provided by Palm Beach Tours and Transportation.

If you have not satisfied the 36-hole PAT, an additional fee of \$50 will be collected for you to attend a Player Development Course while attending the seminars.

### **Arrival**

Upon arrival at Palm Beach International, you should check in with the Palm Beach Tours & Transportation greeter at baggage claim. You will be advised of the time for the next shuttle run to Hilton Garden Inn. If you choose to rent a car and not use the shuttle service, please advise the greeter. If you have any problems or questions upon your arrival, Palm Beach Tours & Transportation can be contracted directly at 1.888.773.7288 or 561.655.5515.

### **Delays/Cancel**

Since you will be traveling over the weekend and the Education Center is closed, you must contact Premier Golf at 1.800.283.4653 and Palm Beach Tours & Transportation at 1.888.773.7288 directly regarding any changes in your travel. If, over the weekend, you find yourself unable to attend the session you must call Premier Golf or the airline directly to cancel your ticket to avoid forfeiting your entire fee. Please follow-up with a call to PGA Membership on Monday. If your airline flight is cancelled due to inclement weather, arrangements will be made to re-schedule you for a future session at no additional fee.

### **Schedule - Day Event**

Arrivals—Sunday Transportation to the Hilton Garden Inn will be provided from Palm Beach Int'l Airport. Check-in time at the Hilton Garden Inn is 3:00 pm. A credit card must be presented for incidental charges. The Hilton Garden Inn is directly across from the PGA Education Center in Port St Lucie, FL.

Day 1 – Monday, 8:00am–5:00pm. Orientation, Tournament Operations Seminar. Business Attire.

Day 2 – Tuesday, 8:00am–5:00pm. Business Planning Seminar. Business Attire.

Day 3 – Wednesday, 8:00am–5:00pm. Customer Relations Seminar. Business Attire.

Day 4 – Thursday, 8:00am–5:00pm. Introduction to Teaching & Golf Club Performance Seminar. Golf Attire.

Day 5 – Friday, 8:00am–5:00pm. Introduction to Teaching & Golf Club Performance Seminar. Golf Attire.

Departures – Saturday Transportation will be provided to Palm Beach International Airport from the Hilton Garden Inn. All PGA Associates will depart on Saturday.

## **What to Bring to the Seminars**

Here is a checklist indicating all of the items you should bring:

- Photo ID
- Notebook
- Laptop
- Appropriate gear for outdoors during inclement weather
- Hats
- Sunglasses
- Sunscreen

## **Policies & Procedures**

### Seminars

Most PGA PGM seminars require pre-seminar activities, which must be completed prior to the seminar to enhance the learning experience. Each seminar in the PGA PGM must be attended in its entirety. If you are late or leave early, you will not receive credit for the seminar and must pay a retake fee and re-attend. You will be responsible for your transportation and lodging.

### Dress Code

Business attire must be worn during the People and Business seminars. Business attire is a suit or sport jacket with tie for gentlemen and suit, pantsuit, or slacks and jacket for ladies. Casual golf attire is appropriate for the Game seminars and consists of slacks and golf shirt with collar for men and slacks and/or golf skirt and golf shirt with collar for ladies.

### Transfer/Cancellation

A fee will be charged anytime you need to re-schedule your attendance. If you cancel over the weekend you must contact Premier Golf or the airlines directly to cancel your airline ticket. Failure to do so will result in forfeiting all fees.

### Work Experience Portfolio

You will receive work experience assignments when you attend the seminar session. These assignments will be completed upon your return to your facility. Work experience activities must be submitted and then evaluated by PGM faculty. You will be emailed an evaluation of your portfolio. If approved, you will be notified by an email from ACT that you are eligible to test on Level 1 courses.

### Testing

You will receive an email from ACT with an eligibility code and password when your work experience portfolio has been approved. Using the link provided in the email you may schedule a testing session for the Level 1 courses. Testing sessions may be scheduled at any of the more than 230 ACT Center sites across the country. The fees for the testing session will be paid directly to ACT and will be based on the number of tests you schedule and the time allowed for each test. A confirmation email will be sent with detailed testing information including location, date and time. ACT requires a 2-business day cancellation notice.

You should arrive at least 30 minutes prior to your testing appointment. A photo ID will be required. You will receive your results immediately at the test center. If you have failed a test, you will be sent another eligibility email within one week. Once you have received that email you may register with ACT to test on the course(s) you have failed.

If you have passed all tests, you will advance to the next level. You should then pay the access fee and begin the next level's courses on the PGA Knowledge Center.

## **General Information**

- The PGA Education Center is located at 8555 Commerce Centre Drive, Port St. Lucie, FL 34986. Telephone 1.866.866.3382 or 772.462.8540.
- PGA Membership is located at the PGA of America Headquarters, 100 Avenue of Champions, Palm Beach Gardens, FL 33418.
- To register for a session, please contact PGA Membership at 1.800.474.2776. PGA Membership representatives are available from 8:00 a.m. - 5:00 p.m., EST, Monday through Friday.
- If you have specific questions relating to the PGA PGM Courses or seminar schedule, you should call the mentor line at 1.866.866.3382 option #6 or contact a mentor via email at [pgagpmentor@pgahq.com](mailto:pgagpmentor@pgahq.com)

## **Americans With Disabilities Act**

The PGA of America is in full compliance with the Americans With Disabilities Act (ADA). The PGA of America offers reasonable accommodations to individuals for their testing needs due to a disability. Individuals seeking accommodations for testing must submit the Non-Standard Accommodations Form with medical documentation to the PGA Membership Department prior to registering for any tests.



# PGA

Pacific Northwest Section

## 2020 Tournament Schedule

<b>Dates</b>	<b>Event</b>	<b>Site</b>
<b>Jan 16-23</b>	Hawai'i Pro-Am	Mauna Lani Resort Waimea, HI
<b>Mar 15-19</b>	Holcomb-In-One Las Vegas Pro-Am	Bali Hai, Chimera, Las Vegas CC Las Vegas, NV
<b>Mar 23-24</b>	PNW Pro-Assistant Championship	Tualatin CC Tualatin, OR
<b>Apr 14-15</b>	PNW Senior Players Championship	Wine Valley GC Walla Walla, WA
<b>May 16-17</b>	Muckleshoot Casino Washington Open Pro-Am	Meridian Valley CC Kent, WA
<b>May 18-20</b>	Muckleshoot Casino Washington Open Invitational	Meridian Valley CC Kent, WA
<b>May 30-31</b>	PNW Junior PGA Championship	OGA Golf Course Woodburn, OR
<b>Jun 16-18</b>	Oregon Open Invitational	Black Butte Ranch Sisters, OR
<b>Jul 15-19</b>	Rosauers Open Invitational	Indian Canyon GC Spokane, WA
<b>Jul 28-30</b>	Senior Oregon Open Invitational	Wildhorse Resort & Casino Pendleton, OR
<b>TBA</b>	Folds of Honor Scramble	Moose Run GC Anchorage, AK
<b>Aug 3</b>	National Car Rental PNW Assistant PGA Championship	Bear Creek CC Woodinville, WA
<b>Aug 15-16</b>	Northwest Open Pro-Am	Wine Valley GC Walla Walla, WA
<b>Aug 17-19</b>	Northwest Open Invitational	Wine Valley GC Walla Walla, WA
<b>Sept 2-3</b>	PNW Senior PGA Professional Championship	Royal Oaks CC Vancouver, WA
<b>Sept 22-24</b>	PNW PGA Professional Championship	Canyon River GC Missoula, MT
<b>Oct 8-9</b>	PNW Pacific Golf & Turf Pro-Amateur Championship	Astoria G&CC Warrenton, OR
<b>TBA</b>	PNW Pro-Vendor Invitational	Gamerz Golf Tacoma, WA
<b>Oct 14-16</b>	72nd Hudson Cup Matches	Meadow Springs CC Richland, WA



# PGA

Pacific Northwest Section  
Oregon Chapter

## 2020 Oregon Chapter PGA Tournament & Meeting Schedule

### 2020 OPGA TOURNAMENT SCHEDULE

DATE	TOURNAMENT	LOCATION
March 2	OPGA Spring Pro Pro	Shadow Hills Country Club
May 11	OPGA Chapter Championship	Tualatin Country Club
May 11	OPGA Senior Chapter Championship	
May 11	OPGA Assistants Chapter Championship	
June 1-2	Callaway Invitational	Arrowhead Golf Club
August 21	Oakley Pro Junior	Astoria Golf & Country Club
September 16-17	The Senior Hagen Cup	Salish Cliffs Golf Club
October 6	The ProActive Sports Cup	Willamette Valley Country Club
October 13-14	OPGA Regional Cup	Rogue Valley Country Club
November 2	OPGA Pro Assistant / Pro - Pro	Illahe Hills Country Club
November 5-6	The Coast Open Pro Am	Ocean Dunes Golf Links
November 23	Pacific Golf & Turf - Player of the Year Cup	Arrowhead Golf Club
December 14-15	OPGA Team Championship	Bandon Dunes Golf Resort

### 2020 Oregon Chapter PGA Meetings

DATE	MEETING	LOCATION
March 2	Spring General Meeting	Shadow Hills Country Club
October 6	Fall General Meeting	Willamette Valley Country Club

# The 2020 OPGA PRO AM SERIES

Presented by



## PACIFIC OFFICE AUTOMATION

— PROBLEM SOLVED —

DATE	SITE	FORMAT	TEAM ENTRY	CANCEL DATE
March 9	Riverside Golf & Country Club	3 Nets	\$340 Team	Feb 24
March 16	Waverley Country Club	1 Gross & 2 Nets	\$400 Team	March 2
March 30	Portland Golf Club - <b>Fivesomes</b>	3 of 5 Net Stableford	\$510 Team	March 16
April 6	Willamette Valley Country Club - <b>Fivesomes</b>	3 of 5 Net Stableford	\$510 Team	March 23
April 15	Old Macdonald *	Net Stableford	\$1,695 Team	April 1
April 16	Pacific Dunes *	Net Stableford		
April 17	Bandon Trails *	Net Stableford		
April 20	Chehalem Glenn Golf Course	Net Rotation	\$340 Team	April 6
April 27	Oswego Lake Country Club	1 Gross & 2 Nets	\$400 Team	April 13
May 4	Pumpkin Ridge Golf Club - Ghost Creek	3 Nets	\$400 Team	April 20
May 26	Pronghorn **	Net Stableford	\$960 Team	May 12
May 27	Brasada **	Net Stableford	Include carts**	
June 5	Rogue Valley Country Club	3 Nets	\$340 Team	May 22
June 8	Springhill Golf Club	1 Gross & 1 Net	\$340 Team	May 25
June 29	Creekside Golf Club	2 Nets	\$340 Team	June 15
July 2	Pro Ladies - Salem Golf Club - <b>Fivesomes</b>	3 of 5 Net Stableford	\$430 Team	June 18
July 13	Centennial Golf Course	1 Gross & 2 Nets	\$340 Team	June 29
July 20	Broken Top Golf Club	Net Stableford	\$800 Team	July 6
July 21	Juniper Golf Course	Net Stableford		
August 24	Grants Pass Golf Club	Net Rotation	\$340 Team	August 10
August 26	Salishan Golf Links	3 Nets	\$340 Team	August 12
September 8	Eagle Point Golf Club	2 Nets	\$340 Team	August 25
September 14	Illahe Hills Country Club *	1 Gross & 1 Net	\$400 Team	August 31
September 21	Tokatee Golf Course	Net Rotation	\$400 Team	September 7
October 5	Royal Oaks Country Club * - <b>Fivesomes</b>	3 of 5 Net Stableford	\$510 Team	September 21
October 12	Eugene Country Club *	1 Gross & 2 Nets	\$400 Team	September 28
October 19	Pumpkin Ridge Golf Club - Witch Hollow	3 Nets	\$400 Team	October 5
October 26	Columbia Edgewater Country Club - <b>Fivesomes</b>	3 of 5 Gross Stableford	\$510 Team	October 12

Events with an \* will have lunch included in the entry fee. \*\* Include Golf Carts for all players

All professional and amateur entry fees include skins

Contact the OPGA office if you are interested in playing in a OPGA Pro Am

Phone 503-521-7374

Cancellations must be made 2 Weeks in advance to avoid \$100 fine

# The 2020 OPGA SENIOR PRO AM SERIES

Presented by



# PGA

Pacific Northwest Section  
 Oregon Chapter

DATE	SITE	FORMAT	TEAM ENTRY FEE	CALL IN
March 6	Three Rivers Golf Course	3 Nets	\$280 Team	Feb 5
March 12	Camas Meadows Golf Course	2 Nets	\$280 Team	Feb 5
March 19	Tri Mountain Golf Course	Net Stableford	\$280 Team	Feb 5
March 27	Shadow Hills Country Club	Net Rotation	\$280 Team	Feb 5
April 3	Langdon Farms Golf Club	2 Nets	\$280 Team	Feb 5
April 10	Trysting Tree Golf Course	Net Stableford	\$280 Team	Mar 11
April 24	Tualatin Country Club	3 Nets	\$280 Team	Mar 11
April 30	The Reserve Golf Club	Net Rotation	\$280 Team	Mar 11
May 5	Juniper Golf Course	2 Nets	\$960 Team	Mar 11
May 6	Crooked River Ranch	3 Nets		
May 7	Eagle Crest Resort	Net Rotation		
May 15	Salem Golf Club	2 Nets	\$280 Team	April 8
May 22	Orchard Hills Country Club	Net Rotation	\$280 Team	April 8
May 28	Forest Hills Golf Course	Net Stableford	\$280 Team	April 8
June 4	Eastmoreland Golf Course	2 Nets	\$280 Team	April 8
June 11	Broadmoor Golf Course	3 Nets	\$280 Team	April 8
June 25	Heron Lakes Golf Course	Net Rotation	\$280 Team	April 8
July 6	Quail Valley Golf Course	Net Stableford	\$280 Team	June 10
July 9	Gearhart Golf Links	3 Nets	\$280 Team	June 10
July 23	Rock Creek Country Club	2 Nets	\$280 Team	June 10
August 6	Mt. Hood Oregon Resort	Net Rotation	\$280 Team	June 10
August 13	Glendoveer Golf Course	Net Stableford	\$280 Team	June 10
August 28	Gresham Golf Course	3 Nets	\$280 Team	June 10
September 11	Rose City Golf Course	Net Stableford	\$280 Team	August 12
September 25	Michelbook Country Club	2 Nets	\$280 Team	August 12
October 2	Illahe Hills Country Club	Net Stableford	\$280 Team	August 12
October 23	Stone Creek Golf Course	3 Nets	\$280 Team	August 12
October 29	Oregon Golf Association Golf Course	Net Rotation	\$280 Team	August 12

**Contact the OPGA office if you are intersted in playing in a OPGA Senior Pro Am**  
**Phone 503-521-7374**